



MINUTES

California Film Commission Board Meeting

March 16, 2016

10:00 a.m. – 10:30 a.m.

Conference Call

7080 Hollywood Blvd., Suite 900
Hollywood, California 90028

COMMISSIONERS IN ATTENDANCE

Hilary Armstrong

Ayuko Babu

Fred Baron

Steve Dayan

Lindy DeKoven

Chris Essel

Mike Gatto

Janet Knutsen

Fiona Ma

Megan McGuinness

Michael Nyman

Anthony Portantino

EX-OFFICIOS/DESIGNEES IN ATTENDANCE

Amy Lemisch, Director, California Film Commission

Eve Honthaner, Deputy Director, California Film Commission

GUESTS

Joseph Cruz, California Film Commission

Adam Graddick, California Film Commission

Leah Medrano, California Film Commission

James Parsegian, State Fire Marshal's Office

Ramiro Rodriguez, State Fire Marshal's Office

Nancy Stone, California Film Commission

I. CALL TO ORDER & ATTENDANCE ROLL CALL - Steve Dayan

Meeting began at 10:05 a.m. A roll call was conducted of all participating CFC Board members

II. APPROVAL OF MINUTES – Steve Dayan

Motion to approve the Minutes from January 29, 2016 was made by Boardmember Janet Knutsen, seconded by Boardmember Megan McGuinness and was approved by Boardmembers Hilary Armstrong, Ayuko Babu, Fred Baron, Steve Dayan, Lindy DeKoven, Chris Essel, and Michael Nyman. Fiona Ma abstained.

III. BRIEFING ON TAX CREDIT PERMANENT REGULATIONS - Amy Lemisch / Nancy Stone

CFC Director Amy Lemisch and Tax Credit Program Director Nancy Stone updated the Board on the regulatory process for the Permanent Regulations and Agreed Upon Procedures (AUP) noting the dates for the 45-day and 15-day public comment periods.

The CFC received multiple comments in support of the change to the definition of “production facility” and a few comments regarding the AUP. Some of those procedures were revised based on the comments.

The changes to the Regulations made after the 45 day comment period were limited to the revised dates of the forms and AUP. The Expenditure Summary Reports and AUP Exhibits A-1,A-2, A-3 all have been updated and re-formatted for clarity and easier use by approved applicants. The AUP was improved with more precise instructions, Non-Qualified Expenditure testing, and added procedures for Out of Zone Total Consumables, Digital asset testing, and additional out of zone expenditure sampling.

IV. APPROVAL ADOPTION OF PERMANENT REGULATIONS FOR THE FILM & TV TAX CREDIT PROGRAM – Steve Dayan

Chairman Steve Dayan asked for a motion as follows: “The Board hereby approves the Regulations along with the Agreed Upon Procedures and its corresponding forms and exhibits, as contained in the document package provided to the board, and authorizes CFC staff to submit to the Office of Administrative Law.”

The motion was made by Chris Essel, seconded by Janet Knutsen and approved by Boardmembers Hilary Armstrong, Ayuko Babu, Fred Baron, Lindy DeKoven, Mike Gatto, Fiona Ma, Megan McGuinness, Michael Nyman, and Anthony Portantino.

V. NEW BUSINESS – Steve Dayan

Upcoming CFC events – AFCI Locations Trade Show (April 21-23) and Film In California Conference (May 21).

VI. ADJOURNMENT – Steve Dayan

The meeting was adjourned at 10:20 a.m.