

## **Expedited Requests With Valid Proof:**

### **Permits can only be expedited with valid letter of confirmed work or audition**

Parents or guardians whose minors have an upcoming job may submit a request for an expedited permit with a valid letter from the production or audition company on its letterhead, to the Entertainment Work Permit Unit by following the steps listed below:

1. **BEFORE A REQUEST CAN BE MADE, YOU MUST FIRST** submit the ***watermark patterned*** online application through our online system (this form is on the Download Documents page of your online account) **THEN YOU MAY...**
2. Email the expedited request to [EWP-WORKLETTER@dir.ca.gov](mailto:EWP-WORKLETTER@dir.ca.gov) with an attached letter from the production or audition company on the company's letterhead verifying that the minor has been booked for an upcoming job or has been offered an audition.

An expedited request with valid proof will be processed within **1 to 3 business days**, depending on the urgency of the request.

Any non-urgent requests submitted to this mailbox will be forwarded to the *regular* EWP mailbox and responded to in the order it was received.