## Calif@rniaFilmCommission PRODUCTION ALERT

**DATE: June 20, 2019** 

## New CFC Permit Application System as of July 1, 2019

The California Film Commission will be switching to a new online permit application system beginning July 1st. All applications submitted for shoot dates of July 2, 2019 and later must be re-submitted through the new system if they are not approved prior to July 1st.

Applicants will need to create a user account in the new system in order to submit a new application. Your email address will be your user name. Each time you log-in, you will be sent a key (number) by email to enter and complete the login.

If you have already submitted an application for a shoot date of July 2nd through July 10th, the CFC will transfer the data from your original application to the new system and send you the new application number. Your login will be the email address you used on your original application. You can then enter your email address, receive a key, log-in and view your application.

If you have already submitted an application for a shoot date of July 11th or later, please create an account in the new system on July 1st and re-submit your application at least one week prior to your first shoot date - seven business days in advance if you are requesting the use of a drone.

For each application, the new system will require you to upload all supporting documents such as certificates of insurance (as well as all required endorsements) and a completed drone questionnaire. You can submit an application without completing the insurance requirements and uploading all supporting documents, but you must go back to your application, enter the information and upload the documents before an application can be approved.

If you have any questions, please call or email Permit Team Manager Eric Klosterman at (323-817-4105 or eklosterman@film.ca.gov). We appreciate your patience and cooperation while we all adjust to the new system.

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## **About the California Film Commission**

The California Film Commission (CFC) enhances California's status as the leader in motion picture, television and commercial production.

A one-stop office for filmmakers, the Commission supports productions of all sizes and budgets. In addition to managing the Film & Television Tax Credit program, services include an extensive digital location library, free online permitting, low cost use of state properties as shooting locations, and production assistance.

## **PUBLISHED BY**



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